

# Journey management plan

Name		Vehicle registration		Date	
Journey from			Journey to		
Via which locations					
Estimated distance		Estimated driving time			
Will the total driving exceed 9 hours?					<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the combined working and driving time exceed 12 hours?					<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If either of the above responses is Yes, then alternative travel arrangements are required or an overnight rest location must be identified.</i>					
Will the journey involve travelling through areas where there are significant security risks, where medical emergency response services are not readily available, or similar factors need to be given special consideration?					<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If the response to this question is Yes, complete the 'Additional risk reduction measures' section of this form.</i>					

Primary route(s)	Rest stops
Driving Conditions expected (For example weather forecast, hours of daylight)	
Locations to be avoided, or where extra precautions are to be taken (For example, road works, or known locations with high accident rates)	
Additional risk reduction measures (For example, call-in frequency, travelling in convoy, travelling in daylight hours only)	

Supervisor authorisation	
<i>To be signed or acknowledged by email by the driver's supervisor (or their delegate)</i>	
Journey completed	
<i>To be signed by the driver</i>	
Is an update of the JMP required?	<input type="checkbox"/> Yes <input type="checkbox"/> No

After completion, save document as JMP\_Location yymmdd and upload to [ZORM Records Library](#).

